

Montpelier Property Management

70 Main Street Montpelier VT 05602 Tel: 802.223.3166 Fax: 802.223.5219

Application For Rental Unit

Please Print

Date _____

Please indicate desired unit(s): _____

Section A.

1. Number of applicants (Include children and anyone who will reside with you).
Number: _____

2. Please list all phone numbers where you may be contacted.

First Applicant (Name) _____

Home Address _____

Home _____

Work _____

Cell _____

Other (describe) _____

Second Applicant (Name) _____

Home _____

Home Address _____

Work _____

Cell _____

Other (describe) _____

List all names of those to reside in apartment and their relation to the adult applicant(s).

Name: _____ Relation: _____

Name: _____ Relation: _____

Name: _____ Relation: _____

Name: _____ Relation: _____

4. Briefly describe your reason for moving.

5. Please list pets, their names, and if they have been spayed/neutered.

6. Are you Sex Offender in Any State, County or Country?

Section B. (Employment and Rental History)

1. First Applicant

Name: _____

Present employer: _____

Phone, cell, and address: _____

Position: _____

Supervisor: _____

Length of employment (give dates): _____

First Previous employer: _____

Phone, cell, and address: _____

Position: _____

Supervisor: _____

Length of employment (give dates): _____

Reason for leaving: _____

Second Previous employer: _____

Phone, cell, and address: _____

Position: _____

Supervisor: _____

Length of employment (give dates): _____

Reason for leaving: _____

Present landlord name. If other, please explain: _____

Phone, cell, and address (include apt #) _____

Phone of landlord or property mgr _____

Length of stay (give dates) _____

Reason for leaving: _____

First Previous landlord name. _____

Address (include apt #) _____

Phone, cell of landlord or property mgr _____

Length of stay (give dates) _____

Reason for leaving: _____

Second Previous landlord name.

Address (include apt #)

Phone, cell of landlord or property mgr

Length of stay (give dates)

Reason for leaving:

2. Second Applicant

Name:

Present employer:

Phone, cell, and address:

Position:

Supervisor:

Length of employment (give dates):

First Previous employer:

Phone, cell, and address:

Position:

Supervisor:

Length of employment (give dates):

Reason for leaving:

Second Previous employer:

Phone, cell, and address:

Position:

Supervisor:

Length of employment (give dates):

Reason for leaving:

Present landlord name. If other, please explain:

Phone, cell, and address (include apt #)

Phone of landlord or property mgr

Length of stay (give dates)

Reason for leaving:

First Previous landlord name:

Address, cell (include apt #)

Phone of landlord or property mgr

Length of stay (give dates)

Reason for leaving:

Second Previous landlord name:

Address, cell (include apt #)

Phone of landlord or property mgr

Length of stay (give dates)

Reason for leaving:

Section C. All Adult Applicants

Have any of the applicants been evicted and/or gone to court regarding any disagreements with past landlords? If so, explain.

In previous rentals, have all debts relating to your apartment(s) been paid such as electricity, heating, late rent, and other related costs?

Please list past utilities companies used and indicate heat type. I.e. oil, propane, electric.

Whose name were the utilities in? _____

What was the cost of past monthly heat? What type of heat was it? _____

Was it included in the monthly rent? _____

What was the cost of past monthly electric? Was it included in the rent? _____

How much was your monthly rent excluding utilities? How much was your monthly rent including utilities? _____

How many cars will you have? _____

Please list make and model of vehicle(s). _____

Are you willing to sign a year lease? (All adults must sign the lease)

How long have you lived in Vermont? _____

Where have you lived while in Vermont? _____

Section D. References

For each adult, please list two references:

First Applicant: Name _____

Name and phone of first reference _____

Relationship _____

Name and phone of second reference _____

Relationship _____

Second Applicant: Name _____

Name and phone of first reference _____

Relationship _____

Name and phone of second reference _____

Relationship _____

All your answers will be held in strict confidence.

All information given on this application for rental units is considered part of the lease if one is signed. Any false information on this application will void and nullify the lease agreement.

I assure that the information provided herein is accurate and I (applicant) authorize you to confirm this.

Signature of Applicant	Date
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Signature of Applicant	Date
------------------------	------

Signature of Landlord or Agent	Date
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- Good credit, work history, and landlord references are essential.
- Be prepared to pay all rent and deposits as necessary.
- If pets are allowed, you will be asked to pay a pet fee and sign additional papers that your pet will increase your responsibility.
- No occupancy will be allowed until your check is cashed and cleared through our bank.

Supplement to Lease Agreement

Credit Report Authorization

I/We, _____ . Hereby give my/our consent to have Montpelier Property Management and/or its assigned credit bureau obtain my/our credit report in connection with my/our application for tenancy.

In the event my/our application is approved. I/We also give my/our consent to have Montpelier Property Management and/or its assigned credit bureau to obtain additional credit reports and other information after approval of my/our credit, both in connection with the same transaction or an extension of credit; to obtain credit reports and other information for account review purposes and other legitimate purposes associated with this account.

Applicant(s)

Address:

Signature

Print Name

Telephone Number(s)

Date

Social Security Number

Address:

Signature

Print Name

Telephone Number(s)

Date

Social Security Number

I/We, _____ the undersigned hereby authorize all persons or companies in the categories listed below to release without liability information regarding employment, income, assets, and rental history to **Montpelier Property Management** and its agents for purposes of verifying information on my/our apartment rental application.

GROUPS OR INDIVIDUALS THAT MAY BE ASKED:

The groups or individuals that may be asked to release the above information include, but are not limited to:

Past and Present Employers

Previous Landlords (including Public Housing Agencies)

Welfare Agencies

CONDITIONS:

I/We agree that a photocopy of this authorization may be used for the purposes stated above. The original of this authorization is on file and will stay in effect for 12 (twelve) months from the date signed. I/We understand I/We have the right to review this file and correct any information that is incorrect.

SIGNATURES:

APPLICANT (NAME)

DATE: _____

APPLICANT (NAME)

DATE: _____